



Park Rental Application

| ASBURY PARK PAVILION RESERVATION | | |
|----------------------------------|-------------------------|--------------|
| HALF DAY | 9 AM-3 PM OR 4 PM-10 PM | \$50 RENTAL |
| ALL DAY | 9 AM – 10 PM | \$90 RENTAL |
| CLOIE CREEK PAVLION RESERVATION | | |
| ALL DAY | DAWN-DUSK | \$100 RENTAL |
| FITNESS STATIONS RESERVATION | | |
| 3 HOURS PER WEEK, MONTHLY RATE | | \$50 RENTAL |

Park Rental Policies and Regulations:

Reservations for Pavilions, Fitness Areas, and Athletic Fields are accepted at **Asbury City Hall, 5290 Grand Meadow Drive, Ste 1, Asbury, IA 52002**, Monday through Friday from 8 AM – 5 PM. Payment and completed rental agreement are required to secure your date. Renters may call in advance to have their preferred date held for up to 5 business days. If rental agreement and payment are not received, by the end of the 5th day, the renter will forfeit their hold on the date, and the amenity may be rented by another party. (For rentals dates that are less than five business days away, no hold is available. Signed rental agreement and payment will be required to secure the date.)

The park area must be left clean and in good order upon inspection. **Parking is NOT ALLOWED in the grassy areas of the parks – only on approved parking areas. Any picnic tables that are moved must be returned to their original location. In the event of a cancellation, your reservation fee will NOT be refunded.** Rental fee includes exclusive use of the indicated pavilion during the rental period. It does not include exclusive use of any other park amenities or guaranteed use of any other park amenities (i.e., splash pad, mountain bike trail, playgrounds, etc.) Reservations will be accepted after January 1 for dates beginning May 1 and ending October 31.

- The pavilions are lighted and have electrical outlets.
- No animals are allowed in the park.
- **No motor vehicles are allowed beyond the paved area of the parking lot.**
- Picnic tables are prohibited on parking lot, sidewalks, and multi-purpose/tennis areas.
- No roller blades, skates, or skateboards allowed. Bicycles in designated areas only.
- **No hog roasters or food trailers (i.e., Hy-Vee Grill, L. May Pizza Oven, etc.) are allowed in the park. Violation of any of these regulations is punishable by municipal infraction which is a fine of up to \$750.**

Other amusements must be approved on a case by case basis and provide the City with a certificate of insurance. Amusements through organizations that have been pre-approved are allowed, all other amusements require a 30-day notice and need to receive approval through the Asbury Park and Recreation Board. Authorized beverages shall include beer (no keg beer), wine coolers, and soft drinks (no glass containers). No other alcohol allowed in the park. The athletic fields are designated as an **alcohol-free zone**; no alcoholic beverages are allowed in those areas. Athletic fields are available for general use (unless reserved for leagues or team practice/games by authorization of Council/Park Board). If the area is occupied during your reservation period, show your receipt. If there is a problem obtaining possession of the pavilion, phone 563-585-1874 for police assistance.

Renter Contact Information

| | | |
|------------|-----------|--------------|
| First Name | Last Name | Phone Number |
|------------|-----------|--------------|

| | | | |
|---------|------|-------|----------|
| Address | City | State | Zip Code |
|---------|------|-------|----------|

Email Address _____

Reservation Information *(please circle your choices)*

| | |
|---------------------|------------------------------------------------------------------|
| Asbury Park | Date (s): _____ |
| Wagner Pavilion* | M T W TH F S SU |
| Sullivan Pavilion** | Time: _____ 9 am—3 pm 4 pm—10 pm All Day |
| Baseball Field | Group Size: _____ |
| Tennis Courts | * Wagner Pavilion has a maximum capacity of <u>65</u> guests. |
| Fitness Equipment | ** Sullivan Pavilion has a maximum capacity of <u>50</u> guests. |

| | |
|-------------------------|------------------------------------------|
| Maple Hills Park | Date (s): _____ |
| Baseball Field | M T W TH F S SU |
| | Time: _____ 9 am—3 pm 4 pm—10 pm All Day |

| | |
|-------------------------|---------------------|
| Cloie Creek Park | Date: _____ All Day |
| Pavilion | |

I have read and understand the park policies and regulations located on both pages of this document and agree to the terms of my reservation.

| | |
|-----------------|------------|
| Signature _____ | Date _____ |
|-----------------|------------|

(Office use only)

| | | |
|---------------------------------------------------------------------------|------------------|-----------------------|
| Amount Paid: _____ | Date Paid: _____ | Staff Initials: _____ |
| Method of Payment: Cash Check Credit/Debit | | |

(Be sure to bring a copy of this completed form at the time of your event)